

Having difficulty completing your digital-photo product?

We offer email support. Just send us your questions and we will follow-up through email if the answers are easy to communicate via the written word. You want to talk? Provide your number and the best time(s) for us to reach you. Email us – help@digybook.com

Give us your Feedback!

We are constantly trying to improve your digital photo-product experience. We are soliciting your feedback...good and bad. Please let us know how we can make it better. Email us – info@digybook.com

Give me some customer service.

In using technology on the web, it can sometimes be a challenge. We have attempted to make your photo production creation an easy and enjoyable experience. We want to serve you. Looking on a status for your order? You were billed in error. Please email us – service@digybook.com provide us your phone number and we will return the call the same business day. Need faster service, just give us a call – 888.888.8888

User Guide

PLEASE NOTE: The use of photos that are x-rated or vulgar will result in your product not being produced or mailed to you. Our policy is simple. If a team member in production feels that the photo(s) are vulgar, we stop the production. We will cancel your order and return your payment. We hope you understand and appreciate this policy.

Creating My Photo Product 1-2-3

(for books, posters, bookmarks, calendars, etc.)

All finished products are manufactured by our production partner, one of the leading digital photo product companies in the United States, and handles the production for a number of the online digital photo solutions.

This product was designed to easily allow you to create your digital photo product. The standard photo book comes with 20 pages plus the print-design cover. With all products you simply select a photo box or click directly on the “Change Photo” button and you are on your way. The Image Library will launch automatically **(See *Image Library for more information*).**

To begin building your digital-photo product please select your product from the library and click to create your digital photo product. This will take you to a screen where we will ask for a limited amount of information...your email address, a password, and your zip code. We do this to develop your private space within the solution. This way you can feel comfortable that when you upload photos into your library and products, they are not being shared with other users. **THERE IS NO OBLIGATION TO PURCHASE WHEN YOU ARE BUILDING YOUR PRODUCT.**

We have taken the liberty of including some photos from our library for you use within the book. If you don't want to use those images within your book simply click on the photo and select a new photo from the library. **IMPORTANT NOTE:** These professional designed products approved by FLW have a few images within the book that cannot be edited. This was done to maintain the integrity of the design and to help with layout.

I want more pages or images in my book. No Problem. Use the “add a page” function (far left) above the product your working on. Simply select the page template you would like to insert and click “insert pages”. Any pages added are at a cost of \$.50 per page and will be automatically

added to the total of your order. You can also delete a page. VERY IMPORTANT – The minimum page count is 20. So if you delete pages and are below the count of 20, you will be charged the minimum book price.

Moving, Rotating and Sizing Photo Boxes on the Page. You can move a photo box pretty much anywhere on the page. You cannot move it to another page. You can do the same with text boxes. Once you are in the edit mode with a photo box (blue framing around it), you can rotate by placing your tracking button just below the corners. You should see an oval symbol, Just rotate your mouse until you have the image at the angle you desire. You can also size the image in the same manner just referenced. Instead of the oval symbol for rotating you will see a double direction arrow that allows you to re-size the photo box.

I want to add more photo boxes. Again, no problem. Select the + sign above the product and a box will open that allows you to include additional photo boxes or text to your product. Remember to select the page that you want the boxes inserted into. On a book you will have the option of left or right pages. For calendars and poster the “add item” will work with the current page that appears.

A few words on Text Boxes. This is kind of fun little tool. You can add as many text boxes on a page as you like. Use it to label your photo, add a quote, or even a short story relating to your experience. Select your font type and size and begin typing away. You will notice that a scroll bar will appear when you exceed the first few lines. To review what you typed simply scroll up and down. Once you are happy with your text, click insert. Don't worry you can edit the text at any time prior to purchasing the product.

Image Library. The image library is the heart of this product for you. There are three tabs within the image library.

FLW Image Library – Within this library are photos that FLW is providing to you that they own, and to help with some great photo shots to compliment those that you have. Select the image library and then scroll down the photos within that library until you have found the right image for you. Simply select “Insert Image” and the photo will be placed in the box you are working in.

Smile Library – Simple name, powerful delivery. This feature is exclusive to our products. We have provided some high quality images that allow you to place your personalized message into the photo. We do not simply laser the text on the photo we actually integrate the message into the image. Example – Imagine using a stick to spell out your message in the sand. That is what your message will look like with this image.

Your pictures – This is where you will upload, choose, and place your pictures into the product. We can store all of your photos so don't worry about uploading your images. They are also safe. We do not share your images with anyone else. Consider it your own private area. Select “browse” to begin searching for your pictures on your computer. You can select multiple images at one time by using the commands on your computer that allow you to select multiple files (typically this is the shift key and then the down arrow on your desktop).

I'm Finished, what do I do next? Great job. Okay so now if you are ready to purchase your digital photo product simply click on the “Buy” button in the top right corner of your product page. This will launch the shopping cart. Not quite ready to buy...want to have someone review your work before you commit? No problem, that is what the Save button is for above the product you are working in. By saving we will time stamp your work and you can go into myrelive from the home page at any time. You can save as many products as you would like and work on them until you are ready to order.

The Ordering Process. Once you click “buy” you will be pushed to the first page of the shopping cart. This is where you review the product order and determine the quantity. When you are ready, select “checkout” or “continue shopping” if you want to add a product to your order.

Multiple Ship-to: We allow you to ship your products to multiple addresses. So if you build a book and you want to purchase multiple copies to send on to family and friends, no problem. When you are in the purchase process you will be asked to enter the various ship to addresses for the product.

When will I receive my order? Typical product orders are produced within 48 – 72 hours. Therefore on a standard shipped product order you should anticipate receiving your product(s) within five to ten business days. Need it earlier, just select that option during your purchase.